



Endeavor Board Meeting Minutes: November 28, 2012

Call to Order:

Lisa Springle called to order the special meeting of the Endeavor Charter School Board of Directors at 7:06 pm in Endeavor's multi-purpose room.

Present:

Steve McAdams, Lisa Springle, Margaret Holder, Andy Kristianson, Kevin Myers, Bill Borter, Jim Dotson, Christian Nechyba (arrived at 7:09 pm), Lisa Bolton (arrived at 7:20 pm)

Foundation Reports & Discussion:

Cindy Szwarcop from Stewart Engineering presented the proposed site-plan for the K-8 ECS facility on the Burlington Mills site. Ms. Szwarcop reviewed the site plan along with her colleagues Mike Tarrant and Joe Puckett, with particular focus on the location of the fields, drainage pond, and playground. Playground remains separated from the drain ponds. Drainage ponds and bio-retention facilities are designed for treatment of pollutants as required by code. The Board discussed the need to provide sewage for the proposed Phase 2 Activity Center, and it was recommended to put in an 8" main at the time of initial construction of the K-8 facility. Questions were also asked about a proposed track, which would be impractical given the space needs, and the positioning of trailers if necessitated by fundraising. Logistics of carpool flow were discussed, and strategies for not stacking onto public roadways. Comments were solicited from the teachers and public in attendance. Christian Nechyba moved to approve the site plan as presented by Stewart for submission to the Town of Wake Forest. Andy Kristianson seconded the motion. The motion was unanimously approved.

The Board then took a 5-minute break at 8:00pm.

Data Manager Staff Proposal:

Jim Dotson proposed several options to the Board for staffing and discussed pros and cons. There was discussion with staff in attendance including Brandon Wallace and Tina Bauldree about the logistics of the expanded roles and the capability of staff to absorb additional work items within time and salary. Specific questions about the role of the IT / Data Manager and the impact Power School would have on ability to serve the classroom teachers were resolved. The proposal recommended by the administration and by Jim Dotson involved transferring the responsibilities involving Power School to the technology coordinator, hiring a testing coordinator for six weeks annually to manage standardized end of grade testing, and hiring a 50% receptionist to assist the front office manager. Clarification was given on the role of the contracted testing coordinator role, and the ability to find a quality full-time, seasonal candidate on an as-needed basis. Administration was comfortable with their ability to find candidates. The

Board reconfirmed the importance of ensuring that the educational mission come first and any stress introduced by these expanded roles be communicated immediately to administration. Jim Dotson moved to authorize the hiring of a part-time 50% receptionist, hiring a contracted testing coordinator for up to 6 weeks of full time work annually, and distributing all other current duties of the data manager among existing employees, including administration of Power School by the technology coordinator. Christian Nechyba seconded. The motion was unanimously approved.

Staff Lottery Bypass:

Jim Dotson opened discussion on new-hires being part of the lottery bypass, given that the new positions approved above would necessitate clarification before posting for the new role. Past guidance from DPI was discussed. The Board talked about past practice and how it has been handled as a Board. The current statute (115C-289.29F) was reviewed and discussed. The current definition of a teacher assistant was read and discussed. Public opinion was solicited. The Board discussed steps to move toward consensus on a policy, and decided to table the discussion a week and work to create a policy that can be supported by the majority of the Board.

Public Comments:

Public opinion was solicited during the course of specific agenda items.

Adjournment:

The meeting was adjourned at 10:37 pm.