



Endeavor Board Meeting Minutes: January 14, 2013

Call to Order:

Lisa Springle called to order the regular meeting of the Endeavor Charter School Board of Directors at 7:02 pm in Endeavor's multi-purpose room.

Present:

Steve McAdams, Lisa Bolton, Lisa Springle, Kevin Myers, Bill Borter, Margaret Holder, Andy Kristiansen. Christian Nechyba arrived at 7:05.

Foundation Update:

Architect Update – Kristin Hess and Nick Lash from HH came for a “check-in” on the exterior of the building around the windows and the colors for the proposed building. The updated rendering have regularly-spaced windows that are lower in the classrooms than previous versions, and uniform sill heights throughout the building. The larger multi-purpose and fine arts spaces retain the higher window elevation to retain wall space for use in those areas. Heights and spacing were discussed with consensus around even spacing and 30” height.

Color options were reviewed as well. The Board discussed color options and clarified costs associated with different options. The Board was able to give concrete feedback to the architects for future renderings.

HH will return to the February Board meeting with alternatives based on the discussion during the meeting.

Other Foundation Updates:

David Clodgo provided an update on the Capital Campaign. Kim Kroll has volunteered to be the Chair of the Fundraising Committee. She will next be recruiting volunteers for the Fundraising Committee, focusing on parents in the lower grades. Regular meetings have started to be scheduled.

The Board discussed the need for site plans to the City of Wake Forest to have a preliminary look at what modular would look like on-site if we are not able to achieve our fund-raising goals. HH know of this requirement and will render this at the time we have to resubmit with comments from the January submission to Town of Wake Forest.

David provided an update on fundraising efforts to date and the Board talked about strategies for the Fundraising Committee to reach more families and more matching funds.

Approval of Minutes:

Christian Nechyba moved for the approval of minutes from the December general board meeting. Steve McAdams seconded the motion. The motion was unanimously approved.

Director's Update:

There are some donated furniture items recently arrived to the school. There is a need to find storage. Kim Kroll will put an announcement in the next PawPrint newsletter. Fencing was replaced behind the school where some graffiti was found prior to winter break. There was an update on some security updates around additional surveillance cameras and potential additions to our Ident-A-Kid procedures. There have been updates to our child seizure action plan. We will be looking at potentially engaging some Environmental and Air Quality inspections within the building. Steve will look into using a snow make-up date for the early release prior to Winter Break.

Treasurer's Report:

There is a significant running surplus as a result as some budgeted future outlays around staff development and facilities that are being reviewed. We will be consolidating our banking accounts to BB&T during the remainder of the month of February for the purposes of preparing for our commitments around the Foundation loan. Margaret and Bill are working on updating the signature cards and roles and responsibilities based on December's vote on Finance Committee Chairmanship.

Staffing Proposals:

Steve took the Board through the proposal for salary changes and role changes based on staffing changes made in the front office staff in January. Discussion centered on differences between this and past discussion and votes in November.

Because of the inability to fill the part-time testing coordination position for the remainder of the 2013 school year, Kevin Myers moved that the Board approve an increase in the number of allowed hours for the part-time secretary up to 40 per week during periods when the testing coordination duties are fulfilled by other front office staff for the remainder of the 2013 . Christian Nechyba seconded. Motion carried unanimously, with Lisa Bolton and Steve McAdams abstaining.

The Board also discussed bonuses for front office and teaching staff for the 2012-2013 school year. A proposal will be created and voted on at the February meeting.

Public Comments:

No public comments were heard at this meeting.

Adjournment:

The meeting was adjourned at 10:10 pm.